



SHEFFIELD CITY COUNCIL Report to Council

Report of: Director of Legal and Governance (Monitoring Officer)

Date: 19th May 2021

Subject: Establishment of Council Committees in 2021/22 and Appointment of Members to Serve on those Committees

Author of Report: Jason Dietsch, Head of Democratic & Member Services
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Summary:

This report outlines the requirements set out in the Local Government and Housing Act 1989 to allocate seats on Council Committees to political groups on a politically proportionate basis. The report asks Council to establish, and agree the terms of reference of, its Committees, and to appoint named Members to them to reflect the wishes of each of the political groups. Alternative arrangements in not applying strict political proportionality can be put in place provided Council gives unanimous support without any Member dissenting from that approach.

Recommendations:

That the Council:-

- (1) Notes the political proportionality framework and the illustrative example of how this might be applied, as set out in the report.
- (2) Considers how it wishes to allocate seats on committees in light of this illustrative approach.
- (3) Determines whether to continue to disapply proportionality to the Senior Officer Employment Sub-Committees and the Appeals and Collective Disputes Sub-Committees (for the reasons set out in paragraph 3.2.3 of the report).
- (4) Agrees:
 - (i) the sizes of individual committees to be subject to proportional balance and the initial allocation of seats to political groups on individual committees before final adjustment;

- (ii) the final adjustments of seats to ensure that each group has the required number of seats overall in comparison to the total number of seats available on all committees to reflect their composition on the Council as a whole; and
 - (iii) the appointment of Members to committees to reflect the wishes of the political groups in accordance with the schedule to be circulated at the meeting and including substitutes where appropriate;
- (5) Agrees that the terms of reference of the Committees in 2021/22 be as currently set out in the Council's Constitution, and with the inclusion of the terms of reference for the Local Area Committees which were approved at the Extraordinary Council meeting on 18th March 2021; and
- (6) Approves the names and composition of the Local Area Committees, in accordance with the details to be circulated at the meeting and requests the Director of Legal and Governance to amend the Area Committee Procedure Rules in the Constitution to incorporate the names and composition of the Committees, and to make any minor consequential amendments that may be necessary.

Background Papers: Constitution of Sheffield City Council

Category of Report: OPEN

Statutory and Council Policy Checklist

Financial implications
YES – Cleared by Paul Schofield
Legal implications
YES – Cleared by Andrea Simpson
Equality of Opportunity implications
NO
Tackling Health Inequalities implications
NO
Human Rights implications
NO
Environmental and Sustainability implications
NO
Economic impact
NO
Community Safety implications
NO
Human Resources implications
NO
Property implications
NO
Area(s) affected
None
Relevant Scrutiny Committee if decision called in
N/A
Is the item a matter which is reserved for approval by the City Council?
Yes
Press release
NO

Establishment of Council Committees in 2021-22 and Appointment of Members to Serve on those Committees

1. INTRODUCTION

- 1.1 This report outlines the requirements set out in the Local Government and Housing Act 1989 to allocate seats on Council Committees to political groups on a politically proportionate basis. It provides details of the updated political composition of the Council, following the result of the Municipal elections held on 6th May 2021, and sets out the political proportionality framework and proportional seat allocations for 2021/22. It also asks Council to agree that the existing terms of reference of all Committees/Sub-Committees and other bodies (as specified in the Council's Constitution, and with the incorporation of the terms of reference for the Local Area Committees which were approved at the Extraordinary Council meeting on 18th March 2021), remain unchanged for 2021/22.
- 1.2 Alternative arrangements in not applying strict political proportionality can be put in place provided Council gives unanimous support without any Member dissenting from that approach.
- 1.3 The separate report published with this agenda under the item of business "Sheffield City Council Governance Referendum", will report to the Council the result of the Referendum and outline the steps to be taken in consequence of its outcome. The Council will be required to change to a committee model form of governance. The new committee model will be developed during 2021/22 for implementation in 2022/23. The existing Council committees, including the new Local Area Committees, will be operated in the Municipal Year 2021/22.

2. POLITICAL BALANCE

- 2.1 The political balance requirements of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 apply, with some limited exceptions, to any committees and sub-committees established under the Constitution. They also apply to the Scrutiny and Policy Development Committees, which are treated as committees for the purposes of the Local Government Act 2000. The allocation of seats on committees must be in the same proportion as the number of members of the group bears to the membership of the Authority as a whole. The political balance rules do not apply to the Executive (Cabinet) or the Shadow Cabinet, nor the Licensing Committee (although past and existing practice has ensured that it is politically balanced). In addition, any formal Area Committees established under the Local Government Act 2000 are similarly exempted.

2.2 The Council has a duty when allocating or reviewing the allocation of seats on committees to give effect, so far as is reasonably practicable, to the following four principles:-

- (i) all the seats are not allocated to the same political group;
- (ii) the majority of the seats go to the political group in the majority on the full Council;
- (iii) subject to the above two principles, the total number of seats on the ordinary committees of the Authority are allocated to each political group in the same proportion as the group's representation on the full Council; and
- (iv) subject to the above three principles, the number of seats on each committee are allocated to each political group in the same proportion as the group's representation on the Council.

2.3 Following the Municipal Elections held on 6th May, 2021, and on the assumption that newly elected Councillors will formally join their respective political group on the Council, the Council will continue to have 3 political groups. The Labour Group has 41 Members (which includes 6 Labour and Co-operative Party Members), the Liberal Democrat Group has 29 Members, and the Green Group has 13 Members. There is one "other" Member - Councillor Lewis Chinchon, a Conservative Party candidate who was elected in the Stocksbridge and Upper Don Ward. The total number of Members on the Council is 84.

2.4 This means that the percentage allocation is as follows:-

Labour:	$41 \div 84 \times 100 = 48.81\%$
Liberal Democrat:	$29 \div 84 \times 100 = 34.52\%$
Greens:	$13 \div 84 \times 100 = 15.48\%$
Other:	$1 \div 84 \times 100 = 1.19\%$

2.5 The number of main committee seats are allocated in the same proportion as the group's representation on the Council. For example, on a committee with 13 seats available for allocation this would be calculated as follows:-

Divide the number of seats available on the committee between the groups in the same proportion as the number of seats a group has on the Council:-

Labour	$41 \div 84 \times 13 = 6.35$
Liberal Democrat	$29 \div 84 \times 13 = 4.49$
Greens	$13 \div 84 \times 13 = 2.01$
Other	$1 \div 84 \times 13 = 0.15$

This shows that 12 seats are allocated - 6 to the Labour Group, 4 to the Liberal Democrat Group and 2 to the Green Group. 1 seat remains for

allocation and is awarded on the highest decimal part claim, i.e. to the Liberal Democrat Group (0.49), giving an overall allocation of 6 : 5 : 2 : 0 seats (Labour : Liberal Democrat : Green : Other), being the total of 13 available for allocation.

2.6 This approach is replicated for each individual committee and Appendix 1 shows an illustrative example of the overall allocation across all politically proportionate committees based on the committee sizes in 2020/21, but with the 4 Scrutiny and Policy Development Committees reverting back (from 15 seats) to their original committee sizes of 13 seats. This size of committee this year does provide sufficient seats across the Council's scrutiny, planning and licensing committees to enable each non-Executive member of the Council to be appointed to one of those committees, in accordance with Council Procedure Rule 25.4 which specifies that every Member of the Council, except those appointed to the Cabinet, shall be appointed a member of at least one Scrutiny and Policy Development Committee or one Regulatory Committee.

2.7 This illustration also shows that the total number of seats across all politically proportionate Committees is 136 (compared with 144 in 2019/20 & 2020/21, a decrease of 8 seats). The sizes of any of the Committees is, however, at the discretion of the Council to vary should it so choose, providing there are sufficient seats across the Council's scrutiny, planning and licensing committees to enable each non-executive member of the Council to be appointed to one of those committees. The basis of the mathematical calculation on differing sized Committees is shown at Appendix 2.

2.8 Applying each group's percentage allocation (set out in paragraph 2.4) to the total number of seats on Committees (136), gives the following results:-

Labour	136 x 48.81%	= 66.38
Liberal Democrat	136 x 34.52%	= 46.95
Greens	136 x 15.48%	= 21.05
Other	136 x 1.19%	= 1.62

This shows that 134 whole seats are allocated - 66 to the Labour Group, 46 to the Liberal Democrat Group, and 21 to the Green Group, with one seat allocated to "Other" (Councillor Lewis Chichen). 2 seats remain for allocation and are awarded on the highest part fraction claims – in this instance, to the Liberal Democrat Group (0.95) and to "Other" (0.62).

2.9 The closest practical distribution to political groups (after rounding) is therefore 66 : 47 : 21 : 2 (Labour : Liberal Democrat : Green : Other).

2.10 There is no requirement for the Cabinet or any Cabinet Committee, Shadow Cabinet or Area Committees to be politically balanced. Neither do the political balance rules apply to the Licensing Committee, but the Council chooses to apply the rules to this Committee. Taking into

account the allocation detailed in the table in Appendix 1, a number of adjustments (3 seats) are required to ensure political balance on the overall number of seats across all Committees available to each political group. This illustrates that the Labour Group has an over allocation of 2 seats; the Liberal Democrat Group has an over allocation of 1 seat; the Green Group has an under allocation of 1 seat, and “Other” has an under allocation of 2 seats, and final adjustment is required. The practical arrangements for making the required adjustments are outlined at the end of Appendix 1. A schedule of nominations from each of the political groups to occupy the requisite number of allocated seats, will be circulated at the meeting.

3. THE ESTABLISHMENT OF COMMITTEES/SUB-COMMITTEES UNDER THE CONSTITUTION

3.1 Scrutiny Committees

3.1.1 The Council's Constitution provides for the appointment of Scrutiny Committees and they are subject to the rules on political proportionality. In 2020/21, there were 4 Scrutiny and Policy Development Committees (each containing 15 Members – increased from their original size of 13 Members for the reasons referred to in paragraph 2.6), plus the Overview and Scrutiny Management Committee containing 12 Members and with its membership including the Chairs of the 4 Committees, as specified in the Scrutiny Procedure Rules within the Constitution. The membership of the Children, Young People and Family Support Scrutiny and Policy Development Committee also includes provision for at least 2 (but no more than 5) voting co-opted parent governor representatives and 2 voting co-opted members nominated by each of the local Church of England and Roman Catholic Diocesan Boards. An overview and scrutiny committee of a local authority, or a sub-committee of such a committee, may not include any member of the authority's executive.

3.1.2 The terms of reference and remits of the Overview and Scrutiny Management Committee and the 4 Scrutiny and Policy Development Committees are set out in Part 3 of the Constitution. The Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee has the responsibility for the review and scrutiny of local health services, including the power of referral to the Secretary of State for Health, under the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013. The Safer and Stronger Communities Scrutiny and Policy Development Committee is the Council's Crime and Disorder Committee and exercises the functions under Section 19 of the Police and Justice Act 2006.

3.1.3 It is proposed that existing arrangements be continued, but with the four Scrutiny and Policy Development Committees reverting back (from 15 seats) to their original committee sizes of 13 seats, for the reasons outlined in paragraph 2.6 (see also paragraphs 2 to 6 on pages 15 & 16 regarding the adjustments required to be made under the illustrative

example).

3.2 Regulatory and Other Council Committees

3.2.1 The Constitution allows for Council side functions to be delegated to Committees, with terms of reference set out in Part 3 of the Constitution. In 2020/21, these Committees (and their membership sizes) were as follows:

Planning and Highways Committee	(13)
Licensing Committee	(15)
Audit & Standards Committee	(7)
<i>(comprising 7 non-Executive Members of the Council, plus a maximum of 3 non-voting co-opted members)</i>	
Admissions Committee	(7)
Senior Officer Employment Committee	(15)
Appeals and Collective Disputes Committee	(15)

It is proposed to retain all these Committees (and their sizes) in 2021/22.

3.2.2 The Licensing Committee, set up under the Licensing Act 2003, can have a minimum of 10 and no more than 15 members under the legislation. Whilst technically this Committee is not required to be politically balanced, past practice has ensured that it is. It is proposed that this approach is continued, having a membership of 15.

The appointment of Licensing Sub-Committees to review cases under Section 10 of the Licensing Act 2003, is a statutory function reserved by the Act to the statutory Licensing Committee. Accordingly, it is a matter for the Licensing Committee to appoint these Sub-Committees and the custom and practice has been for any 3 Members of the Committee to be called to hear individual cases. It is proposed that existing arrangements be continued.

3.2.3 The Senior Officer Employment Committee and the Appeals and Collective Disputes Committee, with terms of reference set out in Part 3 of the Constitution, are established as politically proportionate committees of 15 Members. However, built into the terms of reference of both Committees is the facility to establish Sub-Committees to undertake their functions. The custom has been to disapply proportionality to these Sub-Committees and for any 3 Members of the parent Committee to be called to hear individual matters. It is proposed that this approach be continued.

3.3 Health and Wellbeing Board

3.3.1 The Council has established, as a statutory committee, a Sheffield Health and Wellbeing Board under the Health and Social Care Act 2012. The membership and powers and responsibilities of the Board are set out in Article 9 of the Constitution and its terms of reference are set out in Part 3 of the Constitution. The political balance rules do not apply to

the Board. It is proposed that existing arrangements for the Board be continued.

3.4 Area Committees

3.4.1 At the extraordinary meeting of the Council held on 18th March 2021, approval was given for the establishment of seven Local Area Committees and to draft Area Committee Terms of Reference and Area Committee Procedure Rules, as changes to the Council's Constitution, to take effect from this Annual Meeting of the Council.

3.4.2 Details of the proposed names and composition of the seven Local Area Committees will be circulated at the meeting and the Council is asked to approve the proposals and request the Director of Legal and Governance to amend the Area Committee Procedure Rules in the Constitution to incorporate the names and composition of the Committees, and to make any minor consequential amendments that may be necessary.

4. FINANCIAL IMPLICATIONS

4.1 There are no direct financial implications contained within this report.

4.2 However, the posts of Chair of Scrutiny and Policy Development Committee, Chair of Planning and Highways Committee, and Chair and Deputy Chair of Licensing Committee all attract Special Responsibility Allowances (SRAs) under the Council's Members' Allowances Scheme. Therefore, any structural or operational changes made in respect of those particular Committees do have the potential to impact on the SRAs associated with those Committees.

4.3 The Members' Allowances Scheme for 2021/22 approved by the Council at its meeting on 3rd March 2021, made no changes to either the roles for which Special Responsibility Allowances are paid, or the amounts of those Allowances (other than the annual index-linked adjustment). On the basis that the Council retains all its existing Committees/Sub-Committees and makes no changes to their operation such that it impacts on any of their associated SRAs, then there will be no new financial implications.

4.4 However, the Council will introduce seven Local Area Committees in 2021/22, replacing the seven Local Area Partnerships. The posts of Chairs of the LAPs attract a Special Responsibility Allowance (currently £5,688.55 per annum), and it is proposed that the Members' Allowances Scheme is amended to remove the role of Local Area Partnership Chairs, and to include the role of Local Area Committee Chair. The amount of the SRA to be paid to the Chairs of the Local Area Committees will be determined by the Council following consideration of a report of the Council's Independent Remuneration Committee. This will be determined under a separate item of business on the agenda for

this Annual Meeting of the Council, and the financial implications of the changes to the Scheme to be made by the Council will be reported as part of that item of business.

- 4.5 The financial implications of the appointments of Members to positions of Special Responsibility in the Municipal Year 2021/22, will be outlined at the Council's Annual Meeting.

5. LEGAL IMPLICATIONS

- 5.1 The legal implications are set out in the body of this report.

6. EQUALITY OF OPPORTUNITY IMPLICATIONS

- 6.1 There are no equalities implications.

7. RECOMMENDATIONS

- 7.1 That the Council:-

- (1) Notes the political proportionality framework and the illustrative example of how this might be applied, as set out in the report;
- (2) Considers how it wishes to allocate seats on committees in light of this illustrative approach;
- (3) Determines whether to continue to disapply proportionality to the Senior Officer Employment Sub-Committees and the Appeals and Collective Disputes Sub-Committees (for the reasons set out in paragraph 3.2.3 of the report);
- (4) Agrees:
 - (i) the sizes of individual committees to be subject to proportional balance and the initial allocation of seats to political groups on individual committees before final adjustment;
 - (ii) the final adjustments of seats to ensure that each group has the required number of seats overall in comparison to the total number of seats available on all committees to reflect their composition on the Council as a whole; and
 - (iii) the appointment of Members to committees to reflect the wishes of the political groups in accordance with the schedule to be circulated at the meeting and including substitutes where appropriate; and
- (5) Agrees that the terms of reference of the Committees in 2021/22

be as currently set out in the Council's Constitution, and with the inclusion of the terms of reference for the Local Area Committees which were approved at the Extraordinary Council meeting on 18th March 2021; and

- (6) Approves the names and composition of the Local Area Committees, in accordance with the details to be circulated at the meeting and requests the Director of Legal and Governance to amend the Area Committee Procedure Rules in the Constitution to incorporate the names and composition of the Committees, and to make any minor consequential amendments that may be necessary.

Gillian Duckworth
Director of Legal & Governance (and Monitoring Officer)

**MEMBERSHIP OF NON POLITICALLY PROPORTIONATE
COUNCIL BODIES 2021/22
(Schedule of named Councillor appointees to be tabled at the meeting)**

Executive (Cabinet) (10 Members in 2020/21)

Portfolios are at the Leader's discretion and could be subject to change.

The Leader

Executive Members and their Portfolios:

- Business and Investment
- Children and Families
- Culture, Parks and Leisure
- Education and Skills
- Environment, Streetscene and Climate Change
- Finance, Resources and Governance
- Health and Social Care
- Neighbourhoods and Community Safety
- Transport and Development

Cabinet Highways Committee (4 Members in 2020/21)

Comprises 4 Members of the Executive and remaining Executive Members act as substitutes.

Shadow Cabinet (10 Members in 2020/21)

Portfolios are at the Opposition Leader's discretion and could be subject to change.

Leader

- Business and Investment
- Children and Families
- Culture, Parks and Leisure
- Education and Skills
- Environment, Streetscene and Climate Change
- Finance, Resources and Governance
- Health and Social Care
- Neighbourhoods and Community Safety
- Transport and Development

Local Area Committees (x7) (12 Members per Committee)

Ward Member appointments based per each Local Area Committee geographical boundary.

Health and Wellbeing Board

Comprises 3 Members of the Executive (the Cabinet Member for Health and Social Care, the Cabinet Member for Children and Families, and the Cabinet Member for Neighbourhoods and Community Safety), plus additional membership as set out in its terms of reference in Part 3 of the Council's Constitution.

Licensing Sub-Committees

Pool of 3 Members drawn from the Licensing Committee which is proportionally balanced.

Senior Officer Employment Sub-Committees

Pool of 3 Members drawn from the Senior Officer Employment Committee which is proportionally balanced.

Appeals and Collective Disputes Sub-Committees

Pool of 3 Members drawn from the Appeals and Collective Disputes Committee which is proportionally balanced.

PROPOSED MEMBERSHIP OF POLITICALLY PROPORTIONATE COUNCIL BODIES 2021/22

Scrutiny and Policy Development Committees

Overview & Scrutiny Management Committee (12) - *includes the Chairs (& Deputies) of the 4 Scrutiny Committees*
Children, Young People & Family Support S&PD Cttee (13)
Economic & Environmental Well-being S&PD Cttee (13)
Healthier Communities & Adult Social Care S&PD Cttee (13)
Safer & Stronger Communities S&PD Cttee (13)

Pool of Scrutiny
Committee
Substitutes

Regulatory and Other Council Committees

Planning and Highways Committee (13)

Pool of Planning
Committee Substitutes

Licensing Committee (15)
Audit and Standards Committee (7)
Admissions Committee (7)

Pool of Admissions
Committee Substitutes
(Drawn from any
Member of the Council)

Senior Officer Employment Committee (15)
Appeals and Collective Disputes Committee (15)

Illustrative Example : Proposed Proportional Seat Allocations to Political Groups in 2021/22

Committee	Labour	Lib Dem	Green	Other	Total
Overview and Scrutiny Management Committee	6	4	2	0	12
CYP&FS Scrutiny Cttee	6	5	2	0	13
E&EW Scrutiny Cttee	6	5	2	0	13
HC&ASC Scrutiny Cttee	6	5	2	0	13
S&SC Scrutiny Cttee	6	5	2	0	13
Planning and Highways Cttee	6	5	2	0	13
Licensing Cttee	8	5	2	0	15
Audit & Standards Cttee	4	2	1	0	7
Admissions Cttee	4	2	1	0	7
Senior Officer Employment Cttee	8	5	2	0	15
Appeals and Collective Disputes Cttee	8	5	2	0	15
Total Initial Allocation	68	48	20	0	136
Overall Political Balance Requirement	66	47	21	2	136
Adjustments Required	-2	-1	+1	+2	

NB: O&SMC remaining at its original size of 12 seats, whilst providing at least one seat for each political group on the Council; the 4 Scrutiny Committees reverting back to their original size of 13 seats whilst still providing sufficient places across the Scrutiny, Planning and Licensing Committees for all 74 non-Executive Members of the Council and allowing for the fact that the Chairs (& Deputy Chairs) of the 4 Scrutiny Committees also sit on the O&SMC.

Total of 136 seats = 8 seats less than in 2019/20 & 2020/21 (144 seats)

Labour	136 x 48.81%	= 66.38	(66)	= 66
Liberal Democrat	136 x 34.52%	= 46.95	(46)	+1 = 47
Greens	136 x 15.48%	= 21.05	(21)	= 21
Other	136 x 1.19%	= 1.62	(1)	+1 = 2
			(134)	(136)

Adjustments Required Under this Illustrative Example

1. The Labour Group has an over allocation of two seats; the Liberal Democrat Group has an over allocation of one seat; the Green Group has an under allocation of one seat, and “Other” has an under allocation of two seats.
2. The Council is required to ensure that there are sufficient seats across the Council’s scrutiny, planning and licensing committees to enable each non-executive member of the Council to be appointed to one of those committees, in accordance with Council Procedure Rule 25.4 which specifies that every Member of the Council, except those appointed to the Executive (Cabinet), shall be appointed a member of at least one Scrutiny and Policy Development Committee or one Regulatory Committee. This also ensures that every opposition Councillor either plays a role in holding the Executive to account through the overview and scrutiny process, or participates in a regulatory function, and thereby is represented on committees that meet on a regular basis.
3. There are 29 members of the Liberal Democrat Group, 13 members of the Green Group and one “Other” Member, plus 31 non-executive members of the Labour Group (assuming this is the Group from which the Leader and Cabinet Members will be appointed and that the Leader appoints 9 Cabinet Members in 2021/22, as was the case in 2020/21). In the illustrative example, across the scrutiny, planning and licensing committees, there are 44 seats allocated to the Labour Group, 34 seats allocated to the Liberal Democrat Group, 14 seats allocated to the Green Group, and no seats allocated to “Other”.
4. The four seats allocated to the Liberal Democrat Group on the Overview and Scrutiny Management Committee would be taken by the four members of the Group who are expected to be appointed to the positions of Deputy Chair of the four Scrutiny and Policy Development Committees. These four Members therefore take eight of the 34 seats allocated to the Group, leaving 26 seats available for the remaining 25 members of the Group. Four of the six seats allocated to the Labour Group on the Overview and Scrutiny Management Committee would be taken by the four members of the Group who are expected to be appointed to the positions of Chair of the four Scrutiny and Policy Development Committees, and these four Members therefore take eight of the 44 seats allocated to the Group, leaving 36 seats available for the remaining 27 non-executive members of the Group.
5. At least one of the two seats to be allocated to the “Other” Member (Councillor Lewis Chinchen), must be on a Scrutiny and Policy Development Committee or Regulatory Committee in order to ensure that sufficient seats are provided across those Committees for each non-executive Member of the Council.
6. The Labour Group is required to make two adjustments and the Liberal Democrat Group is required to make one adjustment, with one of those seats being required to be allocated to the Green Group and the other two seats

being required to be allocated to Councillor Chinchin. The three seats need to be taken from three separate committees (in order to comply, as far as is possible, with the fourth principle set out in paragraph 2.2 of the report, i.e. the number of seats on each committee are allocated to each political group in the same proportion as the group's representation on the Council). At least one of the three seats needs to be from a Scrutiny and Policy Development Committee or Regulatory Committee and be allocated to Councillor Chinchin, as explained in paragraph 5 above.

In Summary

- Labour Group : two seats to be given up, one seat from two different Committees - with none, one or both of the seats being from a Scrutiny and Policy Development Committee or Regulatory Committee;
- Liberal Democrat Group : one seat to be given up (not from a Committee from which a seat is to be relinquished by the Labour Group), which may or may not need to be from a Scrutiny and Policy Development Committee or a Regulatory Committee depending on which seats are to be relinquished by the Labour Group.
- Green Group : to receive one seat, which may or may not be on a Scrutiny and Policy Development Committee or a Regulatory Committee; and
- "Other" : to receive two seats, at least one of which is to be on a Scrutiny and Policy Development Committee or a Regulatory Committee.

CALCULATION OF PROPORTIONAL SEAT ALLOCATION OF COMMITTEES

% Share of Council	48.81%	34.52%	15.48%	1.19%
Number on Committee	Labour	Liberal Democrat	Green	Other
3	1.464	1.036	0.464	0.036
4	1.952	1.381	0.619	0.048
5	2.440	1.726	0.774	0.060
6	2.929	2.071	0.929	0.071
7*	3.4166666667	2.4166666667	1.083	0.083
8	3.905	2.762	1.238	0.095
9	4.393	3.107	1.393	0.107
10	4.881	3.452	1.548	0.119
11	5.369	3.798	1.702	0.131
12	5.857	4.143	1.857	0.143
13	6.345	4.488	2.012	0.155
14	6.833	4.833	2.167	0.167
15*	7.3214285714	5.179	2.3214285714	0.179
16	7.810	5.524	2.476	0.190
17	8.298	5.869	2.631	0.202
18	8.786	6.214	2.786	0.214
19	9.274	6.560	2.940	0.226
20	9.762	6.905	3.095	0.238
21	10.250	7.250	3.250	0.250
22	10.738	7.595	3.405	0.262
23	11.226	7.940	3.560	0.274
24	11.714	8.286	3.714	0.286
25	12.202	8.631	3.869	0.298

* where a seat remains for allocation and two groups have the same highest decimal part claim, the seat is awarded to the Group with the highest number of Members on the Council. This determining factor was used this year when allocating seats to committee sizes of 7 and 15 Members.

	<u>Seats</u>	<u>%</u>
Labour	41	48.81
Lib Dem	29	34.52
Greens	13	15.48
Other	1	1.19
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